



# ASPMA Procedural Credit Policy: Podiatric Medical Assistants

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## Purpose of This Policy

To establish a fair, compliant, and industry-aligned approach to recognizing the clinical participation of **Podiatric Medical Assistants**, specifically those holding the following credentials:

- **Podiatric Medical Assistant Certified (PMAC)**
- **Podiatric Radiology Assistant Certified (PRAC)**
- **Podiatric Administrative Assistant Certified (PAAC)**

This policy ensures that **PMAs** receive proper credit for their roles in clinical procedures (e.g., nail avulsions, debridement, injections, and wound care) while maintaining institutional and regulatory standards.

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## Recertification & CME Guidelines

To maintain procedural credit eligibility and professional standing, **PMAs** must meet the following Continuing Medical Education (CME) requirements. All materials must be podiatry-related and earned in the year prior to the current recertification period.

### Standard Annual Requirements

- **Grandfathered/Single Certification:** 20 CMEs (Certified prior to Jan 1, 2020).
- **Dual Certification (PMAC, PRAC):** 30 CMEs (10 must be Radiology CMEs).
- **Dual Certification (PMAC, PAAC):** 30 CMEs required.
- **Triple Certification (PMAC, PRAC, PAAC):** 40 CMEs required.

### Initial Recertification (Pro-Rated)

*For certifications earned August 1st – November 30th in the year prior to the current period (Half of the regular number of CMEs):*

- **Single Certification:** 10 CMEs required.
- **Dual Certification:** 15 CMEs required (5 Radiology CMEs if PRAC).
- **Triple Certification:** 20 CMEs required (5 Radiology CMEs for PRAC).
- *Full number of CMEs required after the initial recertification period.*



**Approved CME Credits & Activities:** Although we would like you to do the ASPMA credits, which are included in your membership, here are some other options.

Activity	Credit Value
Accredited Assistant Programs/Conferences	Value of certificate awarded
ASPMA Journal Questionnaires	Up to 2 CMEs per (ASPMA recommends completing these first; at least 28 are offered annually)
In-Person DPM Lecture (Assistant program NOT offered)	50% of the value stated on the certificate
National Health Career Association (NHA)	Value of certificate awarded
Landauer	Value of certificate awarded
Medicare Learning Network (MLN)	Prorated time spent (Credit based on duration)
Celerian Group Company (CGS)	Prorated time spent (Credit based on duration)
Exam Review Courses (PMAC/PRAC/PAAC)	Value of certificate awarded
Lecture Given at Podiatric Conference	10 CMEs (Program must be submitted)
Published Professional Articles	5 CMEs (Copy and publication info required)
CPR Certification	5 CMEs (Or value of certificate; copy of card required)
OSHA Training	1 CME (Or value of certificate)
HIPAA Training	1 CME (Or value of certificate)
Stericycle	Value of certificate awarded

**Note:** Certificates must include the course name, the member's name, the date earned, and the credit or active training time. All submissions are subject to approval; any material submitted without the required information will **not be accepted**. **Any CME submitted that is not listed will need the recertification committee approval.**




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## Role Clarification

<b>Feature</b>	<b>Podiatrist (DPM)</b>	<b>Podiatric Medical Assistant (PMA)</b>
<b>Primary Task</b>	Performs procedure & clinical decision-making.	Preps site, assists, & handles documentation.
<b>Liability</b>	Assumes full legal and malpractice liability.	Works under direct physician supervision.
<b>Judgement</b>	Manages complications & technique changes.	Executes delegated tasks without independent judgment.
<b>Education</b>	Doctoral degree & residency training.	Specialized clinical support certification.