# Podiatric Medical Assistant Registration Form

**The National**  
**APMA Annual Scientific Meeting**  
**Salt Lake City | July 11-14, 2019**

## Your Information

<table>
<thead>
<tr>
<th>Name</th>
<th>First Name for Badge</th>
<th>ASPMA Member?</th>
<th>PMAC?</th>
<th>DPM Employer</th>
<th>APMA Member?</th>
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<tbody>
<tr>
<td></td>
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<td>Yes/No</td>
<td>Yes/No</td>
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<tr>
<th>Address</th>
<th>City/State/Zip Code</th>
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<thead>
<tr>
<th>Office Phone</th>
<th>Fax</th>
<th>Email Address</th>
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## Annual Scientific Meeting Registration Fee

(Circle appropriate amount)

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<th>Until 3/1/19</th>
<th>After 3/1/19</th>
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<tr>
<td>Each Assistant</td>
<td>$99</td>
<td>$199</td>
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Number of assistants registered

TOTAL $ ______________

(Note: Assistants' examination fees must be paid separately and may not be included in this total.)

### Payment

**Total Registration Amount** $ ____________

Payment type (check one): 

- **Registration will not be processed unless accompanied by full payment.**
- **Check enclosed in US dollars (payable to APMA, Inc.)**
- **MasterCard**
- **VISA**
- **American Express**
- **Discover**

Credit Card Number *(please print clearly)*

Expiration Date

Security Code

Name on Card *(please print clearly)*

Authorized Signature

Date

Day Phone of Cardholder

### Additional Information

- **Per the Americans With Disabilities Act of 1990, check here if you have a disability and may require accommodations to participate fully. Please describe:**

**Mail, email, or fax your completed registration to:** American Podiatric Medical Association, Annual Meeting Office 9312 Old Georgetown Road, Bethesda, MD 20814-1621 | Fax: 301-530-275 | Email: membership_ask_apma@apma.org
THE ASPMA COMPREHENSIVE REVIEW COURSES

The review courses are given in two categories: clinical and administrative. The examinations will also be given in these two categories. These courses are “closed” courses offered only to ASPMA members who have preregistered to sit for the certification examinations. For more information on becoming a member of ASPMA, visit www.aspma.org and click on “Membership.”

The review courses are on Thursday, July 11, 2019, from 8:00 a.m.–4:00 p.m., and the examinations are on Friday, July 12, 2019, from 8:00 a.m.–12:30 p.m. Examination confirmations will be checked for verification.

TO REGISTER FOR THE ASPMA CERTIFICATION EXAMINATIONS

ASPMA members are required to submit the completed registration form to the right and $325 examination fee, postmarked on or before June 13, 2019. A late fee will be added for those registering after the deadline. Only ASPMA members are eligible to attend the course and sit for the certification examinations, clinical or administrative. You must also be registered for the Assistants’ Program at the APMA 2019 Annual Scientific Meeting (The National) to be eligible to take the examinations.

STUDY MANUALS

The $325 fee for the clinical and administrative examinations includes The Comprehensive Guide to Podiatric Medical Assisting. As soon as you register to take the examination, the study guide will be shipped to you.

Administrative Examination
The study manual for the administrative examination, Saunders Medical Office Management, Third Edition, by Alice Anne Andress, CCS-P CCP, will be shipped to you along with the clinical study guide.

Please complete the form below and mail with your check made payable to ASPMA Qualifying and Examining to:

ASPMA
Karen Keathley, PMAC
109 South First Street
Itasca, IL 60143-2114
Phone: 888-88ASPMA

A $25.00 fee will be charged for all returned checks.

YOUR INFORMATION

ASPMA Member Name

ASPMA Membership Number

Which Examination You Will Take (Clinical or Administrative)

DPM Employer

Office Address

City/State/Zip Code

Office Phone

Mobile Phone (Required)

Fax (Required)

Email Address (Required)

CHECKLIST FOR REVIEW COURSES AND CERTIFICATION EXAMINATIONS

- Completed form
- $325 examination fee
  (if mailed prior to June 13, 2019)
- $375 examination fee
  (includes $50 late fee if mailed after June 13, 2019)