

Assistants Tracks

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Assistants Track 1: Administrative

Program Schedule

Friday, November 9 and Saturday, November 10

Friday Registration: 8:00 a.m. – 9:00 a.m.

Friday Lectures: 9:00 a.m. – 4:30 p.m.

Saturday Lectures: 9:00 a.m. – 1:30 p.m.

LUNCHES INCLUDED

Friday Topics*

Featuring — PPMAA Annual Luncheon & Basket Raffle

Wound Care

Recognition and Diagnosis of Vascular Disease in the Lower Extremities

Risk Management for the Podiatric Medical Assistant
Skin Disorders and Diseases

Saturday Topics*

Overview of the Diabetic Foot

Effective Medicine Reconciliation

Pearls for Post-Op Podiatry Management

**Subject to Change Without Notice*

Track I Attendees Must Register with the Goldfarb Foundation to attend the course. Registration with the Foundation can be done either at www.goldfarbfoundation.org or use form on page 10. For questions about Track 1, contact Paula Stout, RTR, ARRT, PMAC, current PPMAA President, at pstout@atlanticbb.net or call 814-226-0717.

Assistants Track 2: ASPMA Exam

PLEASE NOTE: Assistants MUST BE a member of ASPMA prior to registering for the exam. For questions about Track 2, contact Elizabeth Rudy, PMAC, at 504-450-0243 or bethpmac@aol.com.

Program Schedule

Friday, November 9 —

ASPMA Clinical Review Course

8:00 a.m. – 5:00 p.m.

Saturday, November 10—

ASPMA Clinical Certification Exam

- 8:00 a.m. – 11:00 a.m.
- After 11:00 a.m. – grading on-site
- Join Administrative Track 1 at the conclusion of the exam

Exam Categories Covered:

- Anatomy/Biomechanics
- Clinical Testing and Procedures
- General Information/Knowledge of Podiatry/ Administrative Responsibilities
- Medical Emergencies and CPR
- Radiology
- Surgical Assisting & Instrumentation
- Terminology

Clinical Exam Study Kit Order Form – \$150 each when buying separately

Go to: <http://tinyurl.com/ASPMAStudyGuideForm>

- 1) Track II Attendees Must Register with the Goldfarb Foundation to attend the course and lectures.
- 2) Track II Attendees Must also Register Separately with ASPMA to take the ASPMA Exam.
Both forms are on page 10.



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Assistants Tracks 1 & 2/Office Staff Goldfarb Foundation Registration Form

First Name* _____ Last Name* _____ Title* _____

Address #1* _____ Address #2* _____

City* _____ State* _____ Zip* _____

Phone* _____ Fax* _____ Email** _____

* Required Information

**A valid email address is required to receive your confirmation email.

Track 1: Administrative Program

- PPMAA Members \$160*
- Non-PPMAA Members \$185

Track 2: ASPMA Review & Exam Program:

TRACK 2 MUST ALSO complete the separate exam registration form at bottom of this page.

- PPMAA Members \$160*
- Non-PPMAA Members \$185

*PPMAA Members Must Send Copy of Membership Card in with Registration.

APMA CODING SEMINAR

Thursday, November 8

- Office Staff \$130

Goldfarb Foundation Payment Method

- CHECK ENCLOSED: \$ _____
Make payable to Goldfarb Foundation
- CREDIT CARD: __MC __VISA __AMEX __DISCOVER

CC No. _____ Exp. _____

MAIL: Goldfarb Foundation
Attention: Lara Beer-Caulfield
757 Poplar Church Rd.
Camp Hill, PA 17011
FAX: 717-761-4091
PHONE: 800-841-3668, x214
WEB: www.goldfarbfoundation.org

Assistants Track 2 - Exam Registration Form

SEND this Exam Registration Form and payment separately, along with copy of current ASPMA Membership Card for the ASPMA exam to:

ASPMA, 109 1st Street, Itasca, IL 60143-2114

PHONE: 1-888-882-7762

Or FAX with credit card information and signature to 847-773-9976

- \$325* ASPMA Exam Fee On & Before October 12
- \$375* ASPMA Exam Fee October 13 & After

* NOTE: New Pricing reflects ASPMA Study Guide Included in Prices

Assistant's Name* _____

Doctor's Name/Practice* _____

Address* _____

City* _____ State* _____ Zip* _____

Phone, Fax, Email* _____

* Required Information

CHECK: Payable to ASPMA Qualifying and Examining. A \$25 fee will be charged for all returned checks.

CREDIT CARD TYPE: _____ (MC, VISA, AMEX, & DISCOVER accepted) CVV Code _____

ACCOUNT # _____ Exp. Date _____ Billing Zip Code _____

ASPMA Website: www.aspma.org. For questions about the ASPMA Exam, contact Elizabeth Rudy, PMAC, at 504-450-0243 or bethpmac@aol.com