

X-Ray Certification Examination and Licensure Information

In the state of Indiana, a podiatric medical assistant must obtain a limited podiatric radiographer license to legally take x-rays in a podiatry office. To obtain a limited podiatric radiographer license a podiatric medical assistant must complete an approved limited radiography program. To fulfill this requirement the IPMA and the ASPMA have worked together to ensure that podiatric medical assistants working for DPMs in the state of Indiana have received the necessary training to fulfil this licensure requirement.

Steps to Completion

Join American Society of Podiatric Medical Assistants and Order Study Kit

1. Apply for ASPMA membership via the application form at www.aspma.org under the "ASPMA Membership Online" section. You must be an ASPMA Member for at least three months prior to taking the exam.
2. Order the Clinical Exam Study Kit from ASPMA by downloading it from the ASPMA website under the "Certification" section.

Apply for Provisional Permit

1. Complete the Application for Provisional Permit (www.in.gov/isdh/23279.htm). Approved Education Program Section of the application must be completed by IPMA Executive Director. The form can be turned to the IPMA via:
 - Mail to 133 W. Market Street #261 Indianapolis, IN 46204
 - Fax to (517) 485-9408
 - Email to inpma@indianapodiatric.org
2. The IPMA will mail the completed application directly to the Indiana State Department of Health Medical Radiology Services.
3. After this application is processed, the student will receive a permit to complete their clinical training.

Take the ASPMA Certification Exam. Course can be taken online or in classroom. Visit aspma.org for additional details.

Complete the Application for Proficiency Certification

When you have completed the educational training. You need to complete the Application for Proficiency Certification for Limited Radiographer (www.in.gov/isdh/23279.htm). The certifier is your doctor and all points in sections #5 should be checked by the doctor who signs the form as Certifier.

Mail a copy of the following to the Indiana Podiatric Medical Association, 133 W. Market Street #261, Indianapolis IN 46204 or send via fax to 517-485-9408 or email to inpma@indianapodiatric.org.

- Completed Application
- Certificate that you received from ASPMA
- Copy of this letter from ASPMA stating that you passed the examination
- Exam Score

The IPMA will in turn send the information to the Indiana State Department of Health and provide you a copy of the material.

Obtaining Your License

The Indiana State Department of Health will send you instructions on how to apply for your State license. You will need to submit the following with the application for licensure:

- Application
- Copy of certificate/diploma from ASPMA
- \$60 fee (check or money order)
- Information mailed directly to: Darleen Hopper, Program Coordinator, X-ray Operator Certification Program, Division of Medical Radiology Services, Indiana State Department of Health, 2 N. Meridian Street, 5F, Indianapolis IN 46204-3010.

The Provisional Permit is only good for a period of 6 months. You must have a permit before taking any clinical x-rays and classroom training.